

Member-Appointed Director Nominations FAQs 2022

About Meaningful Ageing Australia

Meaningful Ageing Australia Ltd. (Meaningful Ageing) is the national peak body for spiritual care and ageing. Spirituality is integral to, but not confined by, religion and faith. It is about what gives us a purpose to our lives. It is about our sources of meaning and hope, which in turn is intimately related to our connectedness to ourselves, to others and to the world.

We are a not-for-profit company limited by guarantee, supporting organisations and groups from all backgrounds to respond to the emotional and spiritual needs of older people, their significant others, and their carers. We advocate for spiritual care to be included in all care settings.

About the Meaningful Ageing Board

The Board is comprised of nine volunteer members who collectively contribute diverse expertise and experience to provide sound governance. Seven Board members are elected by the members of Meaningful Ageing and two Board members are appointed by the Board.

Board Director positions and current Board Membership are as follows:

Name / Director Role	Appointment
Nick Ryan <i>CEO, Lutheran Services (Qld)</i> Chair of Board (until AGM 2022) Chair, Strategic Partnerships Committee	Member-appointed position
Adam McIntosh <i>Uniting Care Qld – Assoc. Director of Mission</i> Vice-Chair of Board Chair, Strategic Relationships Committee	Member-appointed position
Sonya Smart <i>CEO, VMCH Victoria</i>	Member-appointed position
John Ireland <i>Independent, NSW</i> Committee Member (until AGM 2022)	Board-appointed position
Amanda Altman <i>Quality Manager, Pennwood Village (SA)</i>	Member-appointed position

<p>Andrea King <i>Allied Health Lead, Brightwater Care Group (WA)</i></p>	<p>Member-appointed position</p>
<p>Susan Emerson <i>Interim Executive Officer, Palliative Care South Australia</i></p>	<p>Member-appointed position</p>

Skills mix

We have a skilled-based board made up of individuals who are interested in contributing as a volunteer member of the Board meeting the following criteria:

1. **Professional expertise and experience** in one or more of the following areas;
 - Spirituality, spiritual care & ageing
 - Services for older people
 - Stakeholder engagement
 - Financial management
 - Marketing and communications
 - Government relations, advocacy
 - Legal
 - Business development
 - Board governance
 - Other health and care sectors
 - Risk management
 - Strategic thinking

2. **Personal values** are consistent with Meaningful Ageing's vision, mission and values of *wisdom, collaboration* and *engagement*. It is essential that potential Board members understand and uphold the value of spirituality in enhancing the lives of all and especially older people.

3. **Commitment to make a worthwhile contribution to the governance of Meaningful Ageing** in accordance with the duties and responsibilities of a Board member. This involves:
 - Attendance at the four Board meetings during the year
 - Ability to undertake domestic travel to attend Board meetings
 - Attendance at the Annual General Meeting (run on the same day as a board meeting)
 - Participating in a Board sub-committee including meetings (estimated at approximately 3 hours per quarter, more for Chairs – mostly by teleconference)
 - Delivery on individual board Director KPIs, approximately two hours per month
 - Attendance at an annual strategic planning meeting (eight hours)
 - Assisting the CEO with projects from time to time
 - Attendance at an annual Member Forum and/or Member Network meeting in your state/territory
 - A commitment to serve a three-year term

Importantly, Board members are required to assist in providing practical support to enhance the vision and mission of Meaningful Ageing and therefore must have the capacity and be willing to take on an active role during and in between meetings.

4. **Personal attributes, qualities, experiences and connections** that would contribute to the capacity of the Board to reflect and consider diverse perspectives, insights and experiences that will enhance its deliberation of a range of issues and opportunities relevant to Meaningful Ageing's vision and mission.
5. **Experience in Board governance** is desirable but not essential. It is expected that Board members will exercise diligence and maintain ongoing education/development in understanding their responsibilities and specific matters about that they will be required to address in providing advice and making decisions as a member of the Board.

Sound character – Board positions are subject to a satisfactory police check clearance and reference checks. This includes someone who is not disqualified from managing a corporation, within the meaning of the Corporations Act 2001 (Cth) and has not been disqualified by the Australian Charities and Not-for-profits Commissioner at any time during the previous year from being a responsible person of a registered charity.

Upcoming Vacancies

At Meaningful Ageing's AGM on 22 November 2022 there will be two member-appointed vacancy for election. These vacancies are for three-year terms.

Process of Nomination

The call for nominations is sent out to member organisations. For member-elected positions, nominations must be supported by two member organisations. A list of our members is on our website. Persons nominating will be asked to respond to their capacity to meet specific required competencies needed to ensure a broad skill mix on the Meaningful Ageing Australia Board. The required competencies are outlined in this document.

The nomination form is available from Marnie Kay, Executive Assistant, on 1800 618 107 or via email admin@meaningfulage.org.au.

Expressions of interest are welcome prior to completing a nomination

The CEO, Rachael Wass, or board members Nick Ryan or Sonya Smart, will happily discuss your interest, answer any questions, and ensure you have the nomination form if you decide to continue with the process. Please contact Rachael directly to arrange a time:

rwass@meaningfulage.org.au.

Frequently Asked Questions

- Our websites are: www.meaningfulageing.org.au and www.seemeknowme.org.au
- On the Meaningful Ageing website you will find our current members, constitution and our strategic directions.
- Board meetings are held quarterly, either face to face or via videoconference. If a face-to-face schedule is agreed, each year two are held at Meaningful Ageing's premises (Melbourne or Sydney), and two within a member's state, usually NSW, Queensland or South Australia. The dates and locations are set at the beginning of each year.
- It is expected that the costs for travel and accommodation are managed by the board member's organisation. However, if this is an impediment to you putting forward a nomination or expression of interest, please discuss with the Board Chair to ascertain the feasibility of your EOI and the ability for Meaningful Ageing to contribute towards these expenses.
- Director positions on the Meaningful Ageing Board are voluntary and do not receive remuneration.
- Meaningful Ageing holds comprehensive insurance including Director's and Officer's insurance.

The following documents will be required from each Director prior to their formal appointment:

- Current police check (last three months)
- Consent to Act as Director form signed
- Code of Conduct signed acknowledgement
- Non-disclosure Agreement signed
- Deed for Access and Indemnity signed
- Director ID

How will I be supported if I am successful?

The Board Chair and CEO will individually meet with you to brief you on the strategic plan of the organisation. You will be provided with a support person from the Board from existing Directors to support your integration in the first 12 months.

Induction Pack Contents

1. Welcome Letter
2. History of Organisation
3. Mission Statement
4. Board Charter
5. Constitution
6. Strategic Plan
7. Board Committee Structure
8. Subcommittee Terms of Reference/charters
9. Management structure and key appointments
10. Board Policies
11. Board Program of Work
12. FAQ document

Thank you for your interest.

Office use:

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